

SUPPORT FOR INSTRUCTIONAL & COLLABORATION SPACES

Project Information

Project Team Leads: Jim Chaffee
Tino Kaltsas

Project Manager: Chris Clark

TeamDynamix Project Number: 241105

Project Overview

Document and evaluate current state of support for instructional spaces, informal learning spaces, computer labs, AV support and distance education technologies. Develop future state recommendations for campus in the same areas.

Project Purpose and Benefits to Campus

Project seeks to identify opportunities for efficiencies in support for instructional spaces, informal learning spaces, computer labs, AV support and distance education room technologies.

Project Scope Statement

In Scope for review:

- UI classroom technology including remote sites (computer, AV, distance education room tech)
- UI computer labs including remote sites (computers & AV)
- AV design, support, training, & Installation (instructional & non-instructional)
- AV infrastructure standards
- Classroom, computer lab & AV support

Out of Scope for review:

- Distance education software platforms
- Learning management systems
- Non UI maintained technology facilities (Italy, Hong Kong, local non-UI course venues)

High-Level Requirements

- Support from executive level leadership (Deans, assoc. deans)
- Access to current staff providing support in classrooms, labs, AV service units
- Updated efficiency/cost savings targets from OneIT Program Office

High-Level Risks

- Varying levels of service expectation
- High costs of technology change
- Variations in spaces across campus
- Complexity of current service delivery model
- Problems with implementation could have adverse impact on campus instruction.

Assumptions and Constraints

- *On-size does not fit all for technology solutions in classrooms*
- *Assumes CCOM is now out of scope*
- *Maintain service quality – as good as current or better*
- *Gain efficiency – save UI money by efficient use of staff time and resources*
- *Follows OneIT guiding principles*
- *Assumes technology standards do not imply complete homogeneity*
- *Data from space consultant/Ad Astra study will be available for use*
- *Assumes general assignment classroom definition will be amended in 2015*

Project Governance

Decision-making will come from the project team and OneIT Steering Committee

Advisory bodies will include:

- Collegiate IT Leaders
- Division of Continuing Education
- Other IT or Administrative leadership as appropriate
- Faculty representation to be determined during project planning

Anticipated Cost Savings Categories

- Positions
- Equipment
- External Services & Consulting
- December Cost Estimate: \$250k steady-state savings in FY 2017

Preliminary Milestones

Charter Approval	5/1
Project Plan Kickoff	6/1

Project Team

Greg Schwartz, Team Member
Chris Fomon, Team Member
John Achrazoglou, Team Member
Paul Soderdahl, Team Member
Paul Ross, Team Member
Clark Cooper, Team Member

Stakeholders

Refer to Stakeholder Registry

Potential Implementation Cost

To Be Determined during project planning

Key Dates

Target Start Date:	June 1, 2015
Target Close-Out Date	TBD at project plan
Charter Ratification Date	06/01/2015