
Microsoft 365 Copilot

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Microsoft Copilot vs. Microsoft 365 Copilot

Feature	Copilot Enterprise	Microsoft 365 Copilot
Access to Personal Data	Does not have access to personal files or email. It uses Bing search index to search publicly-available data. Stand-alone tool.	Integrates with Microsoft apps (including calendar, emails, chats, documents, etc.). An optional toggle to include internet search or not in responses.
Functionality Examples	Summarizing, editing, code generation, content creation, much more!	Content analysis, task automation, meeting recap, data analysis, presentations, much more!
Customization and Interaction	Conversational chatbot-style interaction.	Seamlessly integrates with Microsoft Office suite.

Copilot 365 Integrated Apps

Word	Teams
Excel	Whiteboard
PowerPoint	Forms
Outlook*	Loop
OneNote (Windows Only)	

What can you use Microsoft 365 Copilot in Apps for?

- Meeting Engagement
- Email Management
- Writing Assistance
- Presentation Development
- Data Analysis & Visualization
- Much more!



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**Use the "/" to reference people,
files, meetings, or emails**

Microsoft 365 Copilot Test Flight

- Test Flight will last until mid-late Aug.
- ~100 participants across campus
- Actively use Copilot 365 in work tasks
- Provide feedback on Copilot 365

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Resources

- Information on Copilot and AI Resources:

- <https://its.uiowa.edu/support/article/128286>
- <https://its.uiowa.edu/ai-tools>
- <https://its.uiowa.edu/ai>

→ Questions on Copilot? Reach out to me at:

- manda-marshall@uiowa.edu

- Provide feedback on AI tools:

- ai-feedback@uiowa.edu



Questions?

IOWA